

ASSISTANCE TO VOLUNTARY ORGANISATIONS
ASSESSMENT FORM for Education and Leisure Development Grants

1 Details

Name of Assessing Officer	Martin Turnbull
Have you contacted the organisation to assess this application?	Yes

Applicant:	Bute Agricultural Society	Scheme:	Leisure Development
Project Title:	Bute Agricultural Society Annual Show	a) Total cost of project	£11,665
		b) How much is funded from group resources?	£10,665
		c) How much is coming from other agencies	Nil
		d) Grant requested from A & B Council?	£1,000
		Grant Recommended:	£1,000 - <u>Underwrite</u>
Reason for grant	As a contribution towards the running costs of the annual Agricultural show.	Grant awarded last year (2006/07)	£1,000

2 Financial Check – Have you checked the Organisation is:

a)	Fully constituted	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
b)	Has submitted a bank statement	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
c)	Has submitted audited/signed accounts	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
d)	Leisure and Education Development Grants: If over £2000 has this grant been sent to finance?	N/A			
e)	Social Welfare Grants: Has the grant been registered with the Lochgilphead Office.	N/A			
f)	If relevant, has the grant passed the financial check?	N/A			
g)	Have you checked that the organisation is within 50% of the costs for Education or Leisure Development grants?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
h)	Have you checked that the Council is meeting its obligations under Best Value in awarding this grant, for example, if the grant is awarded will the work definitely go ahead?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

3 General Criteria

Do you concur with the organisation in their assessment of need? Please supply a very brief summary:					
The Bute Agricultural Society enjoyed a successful 200 th Anniversary and has a healthy balance in the bank however the annual agricultural show is not a profit making activity and is heavily dependant on good weather. Bad weather and damage to the field could result in this balance being wiped out hence the recommendation for an underwrite.					
Is the activity non-political?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Is the project consistent with Council priorities?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the project have open membership?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Have sponsorship agreements been checked?		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
How many people overall will benefit from this grant?		2000+			
Is the organization well established?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Have you identified any training needs for the organisations committee or volunteers?		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the organisation have volunteer training in place?		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Have you confidence in their ability to deliver a service?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

